



Hunstanton Sailing Club

Minutes of the Annual General Meeting held on Sunday 20th April 2008 at 14:30

Present: Commodore Mr S Moore; Rear Commodore Mr I Holland, Secretary Ms J Paul; Committee Members Mr G Moore and Mr S Murfet; Members Mr & Mrs R Chapman, Mr C Davies, Mr and Mrs M Ford, Mr P Godfrey, Mr N Greentree, Mr P Hardwidge-Hiett, Mr M Hawkins, Mr C Insley, Mr P Pearson, Mr D Riches, Mr T Riches, Mr D Stokes, Mr R Sycamore and Ms S Wainwright. Proxy for Mr D Gumb: Mr G Moore.

- 1. Apologies** were received from Treasurer Mr W Mitchell, Vice Commodore Mr A Holland, Mr D Gumb, Mrs T Holland, Mr M Hunt, Mr & Mrs M Pogmore, Mr Stuart Riches, Mr R Shirley, Mr D Smith, and Mr and Mrs H Whiting.
- 2. Minutes of the Annual General Meeting of 2007** were circulated. One error was noted: the time of the meeting was 3pm, not 19.30 as given. Subject to this correction, the motion **to accept these minutes as a true record of the meeting** was proposed by Mr Insley, seconded by Mr Pearson and **agreed nem con.**
- 3. Matters arising from the minutes of the Annual General Meeting of 2007:** there were no matters arising.

4. Treasurer's Report

The Treasurer Mr Mitchell had prepared accounts and a report which were circulated at the meeting and are attached as Appendix A.

The motion to accept the Treasurer's Report was proposed by Mr Insley, seconded by Mr Ford and was agreed nem con.

5. Commodore's Report

Commodore Mr S Moore introduced his report by thanking members of the Committee for their support; they take an active interest and are hands-on in showing their support. He in particular thanked Julia Paul for general support; Ian Holland for help around the building and leading the sailing events; Keith Twaites for supporting canoeing and other events; Garry Moore and Dave Gumb for representing windsurfers and work done in the garage; Andy Holland for help with the Sport England bid, and liaising with the HUB and BKSA; Clive Insley, Sarah

Wainwright and Dave Wilby for help with the bar; and Clive Insley again for work around the Clubhouse.

He then reviewed the events of the past year and talked about plans for the future.

The Commodore's Report in full is attached as Appendix B.

6. Election of Officers and Committee Members for 2008

Item 6 was postponed until after Item 7 as Item 7 could impact on the elections.

7. Rule changes

7a Motion: to amend Rule 3 by inserting the words "an Honorary Sailing Secretary," after "an Honorary Secretary". Rule 3 would then read (proposed changes underlined):

- 3) The Officers of the club shall be Full or Family members of the club and shall consist of a Commodore, a Vice-Commodore, a Rear-Commodore, an Honorary Secretary, an Honorary Sailing Secretary, and an Honorary Treasurer. Officers shall be elected at the Annual General Meeting in each year and shall hold office for one year, retiring at the termination of the Annual General Meeting in each year. All Officers of the Club shall be eligible for re-election.

Proposed by: the Committee

Supporting statement

The Committee recognises the volume of work involved in this position, its importance to the successful scheduling of events, and the fact it is a specialist interest. It seems sensible to create a permanent position on the Committee dedicated to these duties.

This motion was approved nem con.

7b Motion: to amend Rule 30 to replace the word "six" with the word "nine". Rule 30 would then read (proposed changes underlined):

- 30) The Management Committee (herein referred to as 'the Committee') shall consist of the Officers, ex officio, and nine Full or Family members (to include at least one Windsurfing member, one Dingy sailing member and one Kitesurfing member), one Social member, one Female member and one

Disabled member of the club elected at the Annual General Meeting each year to hold office until the termination of the next following Annual General Meeting.

Proposed by: the Committee

Supporting statement

The Committee recognises the need to have good representation of all interests on the Committee. It is also keen to encourage anyone willing to get involved in the management of the club to have the opportunity to do so. The Club is fortunate to have more members than in past years interested in serving on the Committee and wishes to make further vacancies available.

This motion was approved nem con.

7c Motion: to amend Rule 11 and Byelaw 68 h), as follows:

Rule 11: by inserting the words “and Associate Members” after the words “Honorary Members”

Byelaw 68 h): by changing “club facilities” to “club information services”; and by inserting new paragraph i) “Shall have no right to use of the club facilities” (with following paragraphs re-numbered). Byelaw 68 h) would then read (proposed changes underlined):

- 11) Every candidate for membership (except Honorary Members and Associate Members) shall be proposed and seconded by a Full or Family member of the club, both of whom must be personally acquainted with the candidate.
- 68)
- h) AN ASSOCIATE MEMBER shall have the full use of the club information services but:-
- i) Shall have no right to use of the club facilities
 - ii) Shall have no right to introduce visitors to the club or the facilities thereof.
 - iii) Shall have no right to take any part in the management of the club.
 - iv) Is deemed to have notice of and impliedly undertakes to comply with the club Rules, current Byelaws and Regulations as if he or she were a member of the club and so far as the said Rules, Byelaws and Regulations may be deemed to apply to such Associate Member.
 - v) Shall be liable to be expelled from the club premises or to be prohibited from using the club facilities if, in the opinion of the Honorary Secretary, he or she shall not have reasonably complied with the above conditions.

Proposed by: the Committee

Supporting statement

The background to this motion is that the HUB is no longer a viable organisation and is in the process of winding up its operations.

Having worked closely with the HUB since its inception, the Club shares its aims to promote participation in the sport of kitesurfing; to promote safe practice in the sport; and to work with landowners to maintain access to beaches for the sport.

The Club is therefore taking over the relationship with the British Kitesurfing Association (BKSA) and now appears on its website as the kitesurfing representative for this area. Kitesurfers can elect to join the Club at the same time as they join BKSA; BKSA will pass on part of the membership fee to the Club (currently £10).

This amendment will allow them to have the same services as were provided by the HUB ie an information pack on joining; access to our website and forums; newsletters and email news items.

They will **not** be entitled to parking or use of the clubhouse, nor to vote at General meetings. They could however upgrade their membership by paying the difference in subscriptions and finding members to propose and second them.

Although some of the clauses seem to be unnecessary it was deemed better to include them for the sake of completeness and to allow easy comparison with rules for other types of membership.

This motion was approved nem con.

6. Election of Officers and Committee Members for 2008

This item was resumed.

Mr Phill Cook and Mr John Matthews had resigned during the year.

Mr Garry Moore stands down as the longest serving member but is willing to continue if re-elected.

Mr Ian Holland stands down as Rear Commodore but if elected is willing to take on the duties of Sailing Secretary.

The following nominations had been received:

Position	Nominee	Proposed by	Seconded by
Commodore	Stuart Moore	Clive Insley	Garry Moore
Vice Commodore	Andy Holland	Warren Mitchell	Clive Insley
Rear Commodore	Marcus Hawkins	Warren Mitchell	Clive Insley
Treasurer	Warren Mitchell	Clive Insley	Garry Moore
Secretary	Julia Paul	Warren Mitchell	Stuart Moore
Full/Family member	Matt Davies	Stuart Moore	Julia Paul
Full/Family member	Marcus Hawkins	Stuart Moore	Julia Paul
Full/Family member	Ian Holland	Clive Insley	Warren Mitchell
Full/Family member	Garry Moore	Ian Holland	Sarah Wainwright
Full/Family member	Steve Murfet	Ian Holland	Keith Twaites
Full/Family member	Dave L Smith (Northampton)	Steve Murfet	Ian Holland
Female Member	Sarah Wainwright	Warren Mitchell	Steve Murfet
Social Member	Dave Smith (Milton Keynes)	Clive Insley	Warren Mitchell
Disabled Member	No nomination		

All the candidates listed above were elected nem con.

Marcus Hawkins, having been elected to the position of Rear Commodore, withdrew his nomination for Full/Family member position.

Mr David Gumb, Mr Stuart Riches and Mr Keith Twaites (all Full/Family members) remain on the Committee.

This will leave vacancies for one Full/Family member; a Disabled Member, and a Sailing Secretary. Mr Ian Holland undertook to assume the duties of Sailing Secretary pro tem.

8. Membership Subscriptions for 2008

Motion: to set the annual subscription for Associate Membership at £10 with immediate effect.

Proposed by: the Committee

Supporting statement

This fee is equivalent to the amount the club will receive from BKSA when its members elect to join our club.

This motion was approved nem con.

Before proceeding to Item 9 an extra item of business was introduced.

Other business - Trustees

Motion: to confirm the following persons to continue to act as Trustees on behalf of the Club:

Mr Mick Ford

Mr Warren Mitchell

Mr Stuart Moore

This motion was approved nem con.

8. Building Improvements and Sport England Grant Application

Plans were on display in the Clubhouse. The external appearance is indicative and could change, especially as the Borough Council is in the process of drawing up a "Masterplan" for Hunstanton. The important feature is the internal layout. We have tried to follow Sport England's guidelines in the design. Thanks to Peter Godfrey for his work on the plans.

The budget has now risen to just over £700,000, but the floor space has increased. Sport England requires us to provide statistics on current and projected usage.

We are continuing to get good support from the Borough Council.

The plans and progress to date were well received.

There being no further business the Commodore thanked everyone for their time and looked forward to a good year. He closed the meeting at 16:10.

Signed:

Date

Appendix A: Hunstanton Sailing Club Treasurer's Report 2008

First please accept my apologies for not being at the AGM but I have had to go with Family visiting; I would rather have been sailing but duty is duty.

Julia has copies of the accounts for consideration by the AGM.

I apologise again for not making these available to the general membership until today but I had not been at the club much and simply forgot to post them.

I will comment on various aspects of the accounts and hope that I can deal with most things that interest the members.

Cash & Bank Reconciliation

Bar Profits. Last year we tried an experiment by paying some of our members to make sure that the bar was open most weekends rather than just when a key holder happened to be at the club. I have included the wages within the purchases, or cost of sales. So what we see is that profit for last year was £2946 as against £874 for the previous year. The committee have agreed to continue with this.

Membership fees. Slightly up on the previous year.

Race fees. This is made up of the fees from the RS300 event last September and other fees, RS700's etc.

Repairs. Slightly down this year

Electricity. A sharp increase. This is basically due to the fact that we severely underpaid electricity costs in the last few years. We therefore ended up owing quite a lot. This year we should be back to normal and should pay around £1500.

Sewage. The cost of emptying the tank has shot up over the years to £200 a time. We have however recently made contact with an alternative contractor and costs should decrease to around £50 a time.

Rent. We are tied in to an agreement with our lease and this provides that the rent will increase on a year by year basis.

Overall. A slight surplus of income over expenditure for the year which can't be bad.

Balance sheet.

Money on hand. As you can see there is £7446 in the deposit account and £1429.65 in the current account. Total £8896.

Liabilities. Mainly relate to the key account. This is an historic figure and represents money that the club owes should the holders of keys under the old system, prior to the electronic system, ask for their deposits back. Legally we are obliged to recognise this but we may well write this off shortly. In reality it is unlikely that we will ever be asked to refund this amount.

If the meeting is happy can you please adopt the accounts (or what ever the correct expression is).

Warren Mitchell, Treasurer, Hunstanton Sailing Club

Appendix A: Hunstanton Sailing Club Treasurer's Report 2008

Cash & Bank Reconciliation

Item	money in (£)	P&L (£)	Journal (£)	Money out (£)	P& (£)L	Journal (£)
Bar & Catering	14,707.36		14,707.36	10,139.55		10,139.55
Repairs	-			2,008.28	2,008.28	
Assets	273.40		273.40	3,595.56		3,595.56
Electric	1,500.00		1,500.00	4,584.00		4,584.00
Rates	-			301.92	301.92	
Cleaning	-			1,643.78	1,643.78	
Telephone	-			224.41	224.41	
Stationery	-			904.85		904.85
Insurance	-			1,352.52	1,352.52	
Sewage	-			803.10	803.10	
Rent	-			4,452.50	4,452.50	
Petrol	-			385.17	385.17	
RYA	-			453.95	453.95	
Licences	-			145.00		145.00
jess's plaque	65.00		65.00	104.48		104.48
Adverts	-			56.40	56.40	
RNLI	856.69		856.69	1,010.00		1,010.00
Bar Wages	-			1,361.25		1,361.25
cash	770.00		770.00	770.00		770.00
Broadband	-			131.37	131.37	
Presentation	330.00		330.00	330.00		330.00
RS300	2,291.60		2,291.60	246.60		246.60
membership	10,937.31	10,937.31				
keys	250.00		250.00			
Boat Parking	300.00	300.00				
Joining	285.00	285.00				
Race fees	758.00		758.00			
PY Cash	301.77		301.77			
Garage key	30.00		30.00			
	33,656.13	11,522.31	22,133.82	35,004.69	11,813.40	23,191.29
	Opening current account		2,778.21			
		Money in	33,656.13			
		Money out	- 35,004.69			
		Closing balance	1,429.65			
		final bank statement	1,429.65			

Appendix A: Hunstanton Sailing Club Treasurer's Report 2008

Balance Sheet

	----- 2007 -----		----- 2006 -----	
	£	£	£	£
Fixed Assets	12,740.00	12,740.00	11,304.00	11,304.00
Current Assets				
Stock	100.00		155.00	
Deposit Account	7,466.41		7,228.73	
Current Account	1,429.65		2,778.21	
Cash	163.00		300.77	
Treasurers petty cash	- 81.88		54.00	
	9,077.18	9,077.18	10,516.71	10,517.00
Total assets		21,817.18		21,821.00
Current Liabilities				
Key Return Account	1,890.00		1,890.00	
RNLI	5.49		158.80	
Prepaid Fees	-		261.00	
	1,895.49	- 1,895.49	2,309.80	- 2,309.00
Net Total Assets		19,921.00		19,512.00
Funded by				
Fund forward	19,512.00		19,948.00	
From income & Expenditure	409.00		- 436.00	
	19,921.00	19,921.00	19,512.00	19,512.00

Appendix A: Hunstanton Sailing Club Treasurer's Report 2008

Schedule of Fixed Assets

Item	01/01/2007 (£)	Additions (£)	Disposals (£)	Depreciation (£)	31/12/2007 (£)
Club House	6,395.00			-	6,395.00
Patio	658.00			-	658.00
With Boat	17.00			4.00	13.00
Committee Boat	104.00			26.00	78.00
Topper	20.00			5.00	15.00
Yamaha Engine	30.00			7.00	23.00
Evinrude Engine	30.00			7.00	23.00
Radios	148.00	164.00	-	78.00	234.00
Dumper Truck	86.00			21.00	65.00
Anchor & Buoys	78.00			19.00	59.00
Moorings	252.00			63.00	189.00
Speed Gun	61.00			15.00	46.00
Kitchen equipment	138.00			34.00	104.00
Table & Chairs	123.00	464.00	-	147.00	440.00
BBQ	50.00			12.00	38.00
Telescope	20.00			5.00	15.00
Till	25.00			6.00	19.00
Marquee	90.00			22.00	68.00
Alarms	291.00	1,956.00		562.00	1,685.00
Food dispenser	107.00			27.00	80.00
Bar Fridge	354.00			88.00	266.00
AUDI Rib	1,602.00			400.00	1,202.00
Container	185.00			46.00	139.00
Enterprise Boat	20.00			5.00	15.00
New Speakers	28.00			7.00	21.00
New Phone	95.00			23.00	72.00
Hi Fi	51.00			12.00	39.00
Vacuum Cleaner	122.00			30.00	92.00
TV & DVD	124.00			31.00	93.00
Webcam	-	648.00		162.00	486.00
New Trailer	-	90.00		22.00	68.00
	11,304.00	3,322.00	-	1,886.00	12,740.00

Appendix B: Hunstanton Sailing Club Commodore's Report 2008

It has been an interesting year for Hunstanton Sailing Club (HSC) from all perspectives. A cool wet summer with the wind blowing old boots or not at all! Yet, in spite of this, the club has remained vibrant and with increased year round participation. The bar opening on Friday and Saturday evenings and Sunday lunchtime has also contributed to an increased enjoyment of the club and with a 600% increase in takings also the sailing club funds!!

The Lifestyles event hosted by King's Lynn Council and the Club was a great success with the focus being on extreme sports. During the Lifestyles event HSC also played host to the BKSA 3rd leg of the UK Freestyle grand prix. Not much wind but plenty of good food and hospitality supplied by the club which was much appreciated by the BKSA and the competitors. As a result the club gained some excellent national press recommending it as a great venue. On the 1st April 2008 the BKSA had no hesitation in granting the club their prestigious affiliate status for the Norfolk area with the blessing of the HUB which has done an excellent job of promoting responsible kite surfing in the area during their term as the affiliate club.

HSC also played host to the RS300 UK sea nationals, a leg of the RS700 circuit, the OK's and North West Norfolk week. We hosted 3 days this year, 1 more than usual. Once again, the feedback from the competitors and associations for the Club's organisation of the events and hospitality was excellent. A fitting tribute to a multi disciplined club with so many dedicated and friendly members.

The Club has also worked with local training schools to host "come and try" and training days to promote wind and kite surfing. These have also proved a great success for the Club in terms of raising its profile and finding new members.

The Club's application for funding to Sport England to regenerate our facility continues and with the estimated cost of the project being in excess of £700K the background work required for the bid has been quite substantial. However, the template produced will also provide a basis to apply for other types of funding and from other sources.

With the prospect of a new club facility, the Club's increasing popularity and the new plans for Hunstanton town to be given a major makeover we are in for some exciting times ahead and with the demise of the marina and pier project now being replaced by yet another controversial idea for our liquid sports ground, some challenges too. Wherever the future takes us we must never lose sight of our Club's most valuable asset: the united strength of us all.

Stuart Moore, Commodore, Hunstanton Sailing Club.