



North Promenade Hunstanton Norfolk Tel 01485 534705

Notice of the Annual General Meeting of Hunstanton Sailing Club

The Annual General Meeting for 2007 will be held on
Sunday 22nd April 2007 at 3 p.m. in the Clubhouse.

Please arrive early for a prompt start.

Provisional Agenda

1. Apologies
2. Minutes of the last AGM
3. Matters Arising
4. Treasurer's Report
5. Commodore's Report
6. Election of Officers and Committee for 2007
7. Membership subscriptions for 2008
8. Future development plans
9. Parking
10. Trustees
11. Other business to be advised – see notes overleaf

Nominations are now sought for candidates for election to the
Committee, and a nomination form with instructions is enclosed.

Postal votes may be requested and voting by proxy is allowed. Please
see overleaf for details on how to apply for these.

Procedures and deadlines for 2007 AGM

Nominations for elections to Committee

Please see the form enclosed; deadline for nominations is **18th March**. They will be published in the Clubhouse by 25th March.

Requests for postal votes

If you know in advance you cannot get to the AGM to vote in person, eg because of your work or because you will be on holiday, please write to the Secretary requesting a postal vote and giving your reason for the request. We also need your signature and your current address. Deadline for requesting a postal vote is **18th March**.

If you miss this deadline, you can consider appointing a proxy to vote on your behalf – see below.

Postal voting papers will be sent out to arrive by 8th April, and must be returned to the Secretary by **15th April**.

Business to be added to the Agenda

Please send the details of what you would like to have added to the Agenda for the AGM to the Secretary (address below) by **25th March**.

The Agenda will be posted to arrive by 8th April.

Appointing a proxy to vote on your behalf

You can appoint another member to act as your proxy for you simply by writing to the Secretary saying who you want to vote on your behalf. This request must arrive by **15th April**. Alternatively the proxy may present the letter on arrival at the AGM. Please note, any member can act as proxy for up to **3** other members, but no more than 3.

The address for all correspondence is: Hunstanton Sailing Club, c/o Ms J Paul, 8 Jubilee Drive, Dersingham, King's Lynn, Norfolk PE31 6YA.

Please **don't** send correspondence to the Clubhouse: it does not have a postal address, and is not secure for correspondence.

Rule	Action	Days before AGM	Weeks before AGM	Comments/suggestions (not defined in Rules)
57	Notify members of date of AGM	56	8	25 th February 2006 Normally to be sent out with membership renewal notices. - Include a reminder of deadlines for nominations and business. - Include procedure for postal and proxy voting.
32	Nominations for Elections to be received	35	5	18 th March 2006
64	Requests for postal votes to be received	35	5	18 th March 2006
58	Motions/other Agenda items to be received	28	4	25 th March 2006
32	Nominations for Elections to be published in Clubhouse	28	4	25 th March 2006
58	Agenda to be delivered	14	2	Post to arrive by 8 th April 2006 (was in Rule 57)
64	Postal votes to be delivered as previously requested	14	2	Post to arrive by 8 th April 2006 Ballot papers will need to be prepared and time allowed for postal delivery
64	Closing date for receipt of postal votes	7	1	15 th April 2006
64	Closing date for receipt of notifications of proxies by post	7	1	15 th April 2006 (Also accepted by hand before AGM starts.)
64	Closing date for receipt of notifications of proxies by hand	At AGM before it starts		22 nd April 2006
57	Date of AGM to be before end of April			22 nd April 2006